Payroll Terms

Mai Solutions LLC is not responsible for third-party software and may purchase or subscribe to such software on behalf of the client per the agreement. The client is responsible for reviewing the terms of the software and must notify Mai Solutions LLC, if they wish to discontinue its use. Any associated costs for switching will be the client's responsibility.

Tax Payments, Penalties, and Limited Fee Coverage
Client is solely responsible for (i) timely payment of all federal, state, and local taxes, (ii) timely remittance of payroll tax deposits (if applicable), and (iii) any interest, penalties, additions to tax, or other charges assessed by any taxing authority, regardless of whether Mai Solutions LLC ("Mai Solutions") assisted with calculations, filings, reminders, or administrative support. Mai Solutions does not guarantee acceptance of any filing or the avoidance of penalties or interest.

Processor-Only Fee Responsibility
Mai Solutions will not be responsible for any penalties, interest, late fees, or other charges resulting from late or missed payments, late filings, inaccurate or incomplete information provided by Client, or Client's failure to approve, sign, authorize, or fund payments by required deadlines. The only fees Mai Solutions may cover are **late processing fees** assessed **solely due to Mai Solutions' processing error** and **only when Mai Solutions is the designated processor** for the applicable filing/payment ("Processor Services"). In such cases, Mai Solutions' responsibility is limited to payment of the **late processing fee only**, and expressly excludes the underlying tax due, penalties, and interest.

Client is responsible to Check Payroll Tax Payments online - As part of our commitment to providing you with the best service, we wanted to remind you about the important information regarding your federal payroll taxes for the current quarter. According to IRS regulations, it is required that we share the following details with you. The IRS suggests that by doing so, you can benefit from the following: Please remember that it is your responsibility to file employment tax returns and make timely payments for your employees, even if you have authorized a service provider to handle these tasks on your behalf. To ensure that you meet these obligations, the Internal Revenue Service advises enrolling in the U.S. Treasury Department's Electronic Federal Tax Payment System (EFTPS). This will enable you to monitor your account and ensure that your tax payments are made on time. If you have any questions or require assistance with enrolling in EFTPS or managing your payroll taxes, please don't hesitate to reach out to our team. We're here to help!